

Symphony Guild of Charlotte, Inc.

Board Meeting Minutes November 28, 2017

Attending: Donna Kaiser, Elizabeth Connor Stewart, Joan Foley, Cookie Parnell, Leigh Finley, Peggy Dreher, Ellen Crowley, Betty Seifert, Ann Guild, Susan Carr, Lisa Phillips, Sallie Moody, Linda Weisbruch, Susan Vadnais, Carol Follmer, Mike Rutledge

President Mike Rutledge called the meeting to order at 6:05 pm. The minutes from the October 17, 2017 Board meeting were corrected as follows: Under Old Business, Youth Festival, #3: "The approximate total cost will be \$23,000. SGC will contribute \$10,000 plus ticket sales revenue, and the CSO will contribute the balance." The minutes were approved as corrected.

Treasurer's Report – Susan Carr, Treasurer

- The total raised by the Rountree event was \$1100.
- \$1225 was paid to the accountant for preparation of the tax return
- The financial statement continues to show a \$39,000 loss because of the timing of the major fundraiser, the Kitchen Tour.
- A forecast for the balance of the year was prepared to reflect some changes in budgeted amounts on both the income and expense sides. Examples of changes are: cancellation of a fall fundraiser which affected both income and expenses; projected lower expenses for Youth Festival because of change in structure of YF. The forecast shows a small change from a \$3,000 loss to a small profit. This analysis is based upon SGC's meeting it's budgeted amounts for those areas not changed in the forecast.
- Account balances: Checking \$7996.32, Operating Reserve \$33,500, Endowment \$53,726.82.

The Treasurer's report was approved.

Membership – Leigh Finley, VP

- No activity to report

Education – Donna Kiser, VP

- Petting Zoo – Imaginon has given us some dates in 2018 for a PZ event. The Arts and Science Council wants the PZ to appear again at an event on January 27, 2018. Location will be determined. This event would be similar to last year's well-received event in Matthews. This event was more controlled and rewarding for volunteers than some past PZ events.
- Young Artists Competition – Will take place at Queens University Dana Hall on Sunday, February 4, 2018. The competition will include only students from grades 9 through 12.
- CSYO – Parent Rep Jeanna Norris reported that the fall concert was well attended, and the organization sold \$700 worth of merchandise at the concert. The total revenue from the Virginia Diner Peanut Sale is about \$6,480, producing a net income of almost \$3,000. Auto Bell cards are still available. The CSYO is still looking for 2 lateral file cabinets that can accommodate the storage of music. The size is different from the usual file cabinet, but if you think you know of any, please contact Jeanna Norris or Lisa Kelly.

Fundraising – Linda Weisbruch for the Kitchen Tour

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- The Kick-Off event for the KT Committee took place on Nov. 15.
- Betty Seifert is filling spots for Site Captains and is letting volunteers choose their shift and house, whenever possible.
- Beth Garges will contact the CSYO Parents to obtain volunteers for the KT.
- The next KT committee meeting is Dec. 13 at Sallie Moody's house.

Management and Planning – Elizabeth Connor Stewart, VP

- Budget and Finance Chair Richard McKnight reported that the committee has decided to pay Victoria Gilmore, the Office Administrator, for 40 hours per month, whether or not she has worked those hours. She will be paid for each hour she works over 40 hours per month, as long as she stays under 80 hours for the whole year. An inconsistent work load in the past year has caused substantial discrepancies in her pay checks.

LAO – Linda Weisbruch

- The Guild will receive a Gold Award from LAO for the Kitchen Tour Auction as chaired by Jenny Tolson and Sallie Moody.

Old Business

- Mike Rutledge reported for Jenny Tolson. The Holiday Party will take place on January 7 at Southminster. Cost to attendees will be \$35 per person. The Social hour will begin at 5:00 with a buffet dinner at 6:00. Wine and food will be provided. Several members who live at The Cypress will be asked to organize attendance and possibly transportation for SGC Cypress residents. For Southminster SGC members, the buffet dinner is not part of a meal plan.
- The President's Reception for Board and Committee chairs will be held Dec. 12 at Linda Weisbruch's house from 6 to 9. Attendees are asked to bring a mug for chili, and all food and wine will be provided. There will be organized discussions of various Guild issues.

New Business

- Cookie Parnell asked that the Past Presidents whose names and contact information were removed from the printed directory be listed in future directories and also on the Guild database. Victoria will be able to obtain these names from past directories. All Past Presidents are considered lifetime Guild members, regardless of dues payment. All dues paid by Past Presidents are supposed to be used as operating funds.
- Magnolia Emporium in Southend wants to partner with us in a fundraiser.

The meeting was adjourned at 6:55 pm.

Respectfully submitted,

Carol Follmer, Secretary

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