



JOB TITLE: Director-at-Large

JOB OVERVIEW: Serve a two-year term* on The Symphony Guild of Charlotte, Inc.'s Board of Directors as a voting member of the Board. Serve on a committee in one of The Guild's major areas of focus.

*In instances where a director is serving out the remainder of a predecessor's term, the length will be shorter.

BENEFITS: Gain an overview of The Guild, as well as an in-depth look at how one of the major Guild areas works.

RESPONSIBILITIES:

- Become familiar with The Guild's bylaws, policies and procedures and administrative guidelines, located at <https://www.symphonysguildcharlotte.org/membership/resource-guide/>
- Attend monthly meetings of The Guild's Board of Directors. Read preview materials, take part in discussion and vote on issues requiring formal ratification.
- Attend General Membership meetings.
- Join a committee in one of The Guild's major areas of focus—Membership, Fundraising, Administration & Strategy, Education or Finance.
- Attend, support and promote Guild functions.
- These represent the principal responsibilities of the position. However, there may be other duties that will be required from time to time.

QUALIFICATIONS AND SKILLS: Enthusiasm for the mission of The Guild and a desire to actively participate in its activities.

TRAINING, SUPPORT AND RESOURCES: The Guild's administrative documents found at [symphonysguildcharlotte.org/membership/resource-guide](https://www.symphonysguildcharlotte.org/membership/resource-guide/); Officers of The Guild.